

LOCAL AUTHORITY FREEDOM OF INFORMATION
AND PROTECTION OF PRIVACY



**Government of
Saskatchewan**

Freedom of
Information

PART III

Form A

Access to Information Request Form

Note: Please direct the request to the appropriate local authority for response.

**Access to Information
Request Form**

(Please Print)

Applicant Information

Last Name		First Name	
Address		City or Town	Province
Postal Code	Telephone (<i>Residence</i>)	Telephone (<i>Work</i>)	Facsimile

Details of Requested Information

General Information Request <input type="checkbox"/>	Personal Information Request <input type="checkbox"/>
Name of Local Authority	
Name of Record (<i>if known</i>)	
Detailed Description of Record: _____ _____ _____	

I understand that an application fee of \$20 is to be submitted with this request unless, with respect to a request for personal information, the fee is waived under the terms of the Act.

I also understand that there may be a processing fee to process this request and that, prior to receiving access to the records that I have requested, I am required to pay that fee unless it is waived.

Check if requesting waiver of processing fee:

I request that payment of the processing fee related to this request be waived because payment will cause me substantial financial hardship. Details are as follows: (*Use reverse of form if additional space is required.*)

Signature of Applicant

For Office Use Only

Date Received _____ Application No. _____

Application Fee Received Yes No

Expiry Date _____